

# **FORWARD PLAN**

February 2012 Edition

Commencement Date: 1 February 2012

### THE FORWARD PLAN

#### Introduction

The Forward Plan sets out information about future Council decisions and provides the opportunity for the public to have their say on these decisions before they are taken.

## Publication and inspection of the Plan

The Plan is published monthly. It is available for inspection, free of charge, at the Civic Centre, Dagenham. It is also available on the Council's website (<a href="http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180">www.lbbd.gov.uk</a>) and directly via the link: <a href="http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180">http://moderngov.barking-dagenham.gov.uk/mgListPlans.aspx?RPId=180</a>

The Plan will be published on the following dates during the 2011 / 2012 Council year:

Edition	Publication date
February 2012 edition	18 January 2012
March 2012 edition	16 February 2012
April 2012 edition	19 March 2012
May 2012 edition	17 April 2012
June 2012 edition	18 May 2012

#### Introduction

By law, councils have to publish a monthly Forward Plan containing available details of all "Key Decisions" that they are aware of which will be taken by councillors or officers during the forthcoming four-month period.

As part of Barking and Dagenham Council's commitment to open government it has extended the scope of its Forward Plan so that it includes all known issues, not just "Key Decisions", that are due to be considered by its main decision-making bodies, as well as looking as far ahead as possible and not just at the next few months. Barking and Dagenham Council also recognises the importance of encouraging local people to have their say on the decisions that affect them, their families and the community as a whole.

Key decisions are defined as:

- (i) Those that form the Council's budget and policy framework (this is explained in more detail in the Council's Constitution)
- (ii) Those that involve 'significant' spending or savings
- (iii) Those that have a significant effect on the community

In relation to (ii) above, Barking and Dagenham's definition of 'significant' is spending or savings of £200,000 or more that is not already provided for in the Council's Budget (the setting of the Budget is itself a Key Decision).

In relation to (iii) above, Barking and Dagenham has also extended this definition so that it relates to any decision that is likely to have a significant impact on one or more ward (the legislation refers to this aspect only being relevant where the impact is likely to be on two or more wards).

#### Information included in the Plan

In relation to each decision, the Plan includes as much of the following information as is available when it is published:

- the subject matter
- the Member-level meeting taking the decision (Barking and Dagenham does not delegate the taking of key decisions to officers)
- the projected date when the matter will be considered
- any groups/persons to be consulted before the matter is considered
- how any such consultation will be carried out
- a list of relevant documents to be submitted to the decision-taker in connection with the matter under consideration

#### How you can have your say

Each entry in the Plan gives details of the main contact officer if you wish to make representations about the item or would just like some further information. Alternatively you can telephone Barking & Dagenham Direct on 020 8215 3000 (Monday to Friday, 8am - 6pm).

For details about Council meetings and to view the agenda papers (which are typically available a week before the meeting) visit <a href="http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories">http://moderngov.barking-dagenham.gov.uk/ieDocHome.asp?Categories</a> or contact Alan Dawson, Democratic Services Team Manager, Civic Centre, Dagenham RM10 7BN (Tel: 020 8227 2348, email: alan.dawson@lbbd.gov.uk)

# Key to the table

Column 1 shows the projected date when the decision will be taken and who will be taking it. However, an item shown on the Forward Plan may, for a variety of reasons, be deferred or delayed. It is suggested, therefore, that anyone with an interest in a particular item, especially if he/she wishes to attend the meeting at which the item is scheduled to be considered, should check within 7 days of the meeting that the item is included on the agenda for that meeting, either by clicking on <a href="http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?PageNo=2&Year=2009&Committeeld=180">http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?PageNo=2&Year=2009&Committeeld=180</a> (for items to be considered by the Cabinet) and

http://moderngov.uk/ieListMeetings.asp?PageNo=2&Year=2009&CommitteeId=180 (for items to be considered by the Cabinet) and http://moderngov.barking-dagenham.gov.uk/ieListMeetings.asp?Cld=179&Year=2009 (for items to be considered by the Assembly), or by telephoning Alan Dawson on 020 8227 2348.

Column 2 sets out the title of the report or subject matter and the nature of the decision being sought. For 'key decision' items the title is shown in **bold type** - for all other items the title is shown in normal type. Column 2 also lists the supporting papers (if any) to be presented with the report and the ward(s) in the Borough that the issue relates to.

Columns 3 and 4 provide information on the individuals and groups, both internal and external, that are to be consulted on any proposals as well as how any such consultation will be carried out.

Column 5 gives the details of the main contact officer for the item.

### **MEETING DATES 2011 / 2012**

Cabinet (commencing at 5.00pm at the Civic Centre, Dagenham except where stated)
14 Feb 2012
20 Mar 2012
24 Apr 2012
22 May 2012

Assembly (commencing at 7.00pm at the Town Hall, Barking)
22 Feb 2012
28 Mar 2012
16 May 2012

Decision taker/ Projected Date	Subject Matter  Nature of Decision	Consultees	Consultation Process	Relevant Head of Service (to whom any representations should be made)
Cabinet: 14.2.12	Budget Monitoring 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education  CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 14.2.12	Barking Station Masterplan Supplementary Planning Document: Community  The Cabinet will be asked to recommend the Barking Station Masterplan Supplementary Planning Document to the Assembly for approval  Wards Directly Affected: Not Applicable Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Regeneration  Ward Members: Abbey Gascoigne  External  London Thames Gateway Development Corporation	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)

Cabinet: 14.2.12	Community Infrastructure Level Preliminary Draft Charging Schedule  The Cabinet will be asked to consider proposals to allow for consultation on the Community Infrastructure Levy Preliminary Draft Charging Schedule which is a new system of developer contributions intended to supplement other public sector revenue streams  • Wards Directly Affected: Not Applicable  • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration  External NHS Barking and Dagenham	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 14.2.12	Council Plan: Framework [Annual Item]  The Cabinet will be asked to consider the Council Plan and recommend its adoption by the Assembly  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Members CMT	Circulation of draft report and meetings	Heather Wills, Divisional Director, Corporate Policy & Public Affairs (Tel: 020 8227 2786) (heather.wills@lb bd.gov.uk)

Cabinet: 14.2.12	Revised Single Equalities Scheme : Community	Internal	Circulation of draft report	Karen Ahmed, Divisional
	The Cabinet will be asked to consider and agree the revised Single Equalities Scheme in light of changed legislation and refreshed data analysis	Cabinet Member: Crime Justice and Communities	·	Director of Adult Commissioning (Tel: 020 8227 2331)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report: None.</li> </ul>	CMT Equality Diversity and Inclusion group Staff Group Trade Unions		(karen.ahmed@lb bd.gov.uk)
		External		
		Residents Disability Faith and Black Ethnic Minority Groups		
Cabinet: 14.2.12	LDF Approval of Residential Extensions, Biodiversity and Trees Supplementary Planning Documents : Community	Internal  Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic
	The Cabinet will be asked to recommend that the Assembly approves these documents			Development (Tel: 020 8227 2443)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report: None.</li> </ul>			(jeremy.grint@lbb d.gov.uk)

Cabinet: 14.2.12	Confirmation of Non Immediate Article 4 Direction : Community  The Cabinet will be asked to recommend that the Assembly confirm the Article 4 Direction  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 14.2.12	Proposed Establishment of an Additional Resource Provision at Ripple Primary School: Community  The Cabinet will be asked to consider proposals for the establishment of an additional resource provision at Ripple Primary School for pupils with statements of Special Educational Needs from the start of the academic year 2012/13  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education  External Governors of Schools Parents Carers and Guardians of Pupils	Circulation of draft report Meetings and publication notices	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)
Cabinet: 14.2.12	Fees and Charges 2012/13: Framework [Annual Item]  The Cabinet will be asked to consider and approve the proposed fees and charges for 2012/13 for all council services  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Members: Leader Finance and Education Customer Services and Human Resources	Meetings and circulation of draft report	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)

Cabinet: 14.2.12	Housing Revenue Account Estimates and Review of Rents and other Charges: Financial [Annual Item]  The Cabinet will be asked to consider proposals to the level of tenants rent and service charges and associated arrangements to achieve the prudent management of the HRA for providing services to the Council's tenants and leaseholders for the forthcoming financial year  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Housing	Circulation of draft report and routine briefings	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)
Cabinet: 14.2.12	Treasury Management Annual Strategy and the Council's Prudential Indicators: Framework [Annual Item]  Each year the Council has to set a strategy in respect of its Treasury Management activities and also set a range of prudential indicators to enable performance on the Capital Programme and financing to be measured  The Cabinet will be asked to recommend the Council's Annual Treasury Management Strategy including the Council's Prudential Indicators to the Assembly for approval  Wards Directly Affected: All Wards  Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)

Cabinet: 14.2.12	Budgetary Framework 2012/13: Framework [Annual Item]  The Cabinet will be asked to consider and make appropriate recommendations to the Assembly in respect of:  - the revised Revenue Estimates for 2011/12; - the base Revenue Estimates for 2012/13; - the level of Council Tax for 2012/13; - the Capital Programme for 2012/13 to 2015/16; - the Medium Term Financial Strategy  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal All Cabinet members CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 14.2.12	Framework Contract for the Provision of Short Break Activities for Disabled Children and their Families  The Cabinet will be asked to consider proposals in conjunction with the London Boroughs of Waltham Forest, Havering, Redbridge and Tower Hamlets to tender for the provision of short breaks and activities for disabled children with the view to putting in place a framework agreement from April 2012  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Children and Adult Services Finance and Education  External  London Boroughs of Waltham Forest, Redbridge, Havering and Tower Hamlets	Circulation of draft report	Meena Kishinani, Divisional Director of Commissioning and Safeguarding (Tel: 020 8227 2786) (meena.kishinani @lbbd.gov.uk)

Cabinet: 14.2.12	Further Amendments to the Redundancy Scheme  The Cabinet will be asked to approve the proposed changes to the Redundancy Scheme that were previously considered at 22 November 2011 Cabinet  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Customer Services and Human Resources	Circulation of draft report and meetings	Martin Rayson, Divisional Director, Human Resources & Organisational Development (Tel: 020 8227 3113) (martin.rayson@l bbd.gov.uk)
Cabinet: 14.2.12	Schools' Capital Programme - Basic Need Allocation (Phase 1): Financial  The Cabinet will be asked to agree proposals to allocate the Basic Need Allocation to specific projects  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education  External Schools	Circulation of draft report and meetings	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)
Assembly: 22.2.12	Annual Report of the Barking and Dagenham Youth Forum 2011/12 [Annual Item]  The Assembly will be presented with the annual report of the Barking and Dagenham (BAD) Youth Forum detailing activities and achievements of the Forum during 2011/12  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Children and Adult Services	Circulation of draft report	Christine Pryor, Divisional Director Targeted Support (Tel: 020 8227 5552) (christine.pryor@l bbd.gov.uk)

Assembly: 22.2.12	Standards: Future Arrangements  The Government is proposing the disbandment of the national Standards regime as part of its Decentralisation and Localism Bill. The Assembly will be asked to consider the recommendations of the Standards Committee in	Internal Cabinet Member: Leader Standards Committee	Circulation of draft report and meetings	Tasnim Shawkat, Divisional Director of Legal & Democratic Services (Tel: 020 8227
	<ul> <li>respect of local arrangements</li> <li>Wards Directly Affected: Not Applicable</li> <li>Additional documents to be considered alongside report: None.</li> </ul>	Members  Corporate Management Team (CMT)		2114) (tasnim.shawkat @lbbd.gov.uk)
Assembly: 22.2.12	Barking Station Masterplan Supplementary Planning Document: Community  The Assembly will be asked to approve the Barking Station Masterplan Supplementary Planning Document which will form part of the Council's Local development Framework  • Wards Directly Affected: Not Applicable  • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Regeneration Ward Members: Abbey Gascoigne External London Thames Gateway Development Corporation	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Assembly: 22.2.12	Council Plan : Framework [Annual Item]  The Assembly will be recommended to adopt the Council Plan  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal Cabinet Members CMT	Circulation of draft report and meetings	Heather Wills, Divisional Director, Corporate Policy & Public Affairs (Tel: 020 8227 2786) (heather.wills@lb bd.gov.uk)

Assembly: 22.2.12	LDF Approval of Residential Extensions, Biodiversity and Trees Supplementary Planning Documents: Community  The Assembly will be asked to approve these documents  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Assembly: 22.2.12	Confirmation of Non Immediate Article 4 Direction : Community  The Assembly will be asked to confirm the Article 4 Direction to take effect from 4 May 2012  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Regeneration	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)

Assembly: 22.2.12	Treasury Management Annual Strategy and the Council's Prudential Indicators: Framework [Annual Item]  Each year the Council has to set a strategy in respect of its Treasury Management activities and also set a range of prudential indicators to enable performance on the Capital Programme and financing to be measured  The Assembly will be asked to approve the Council's Annual Treasury Management Strategy including the Council's Prudential Indicators  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education  CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Assembly: 22.2.12	Budgetary Framework 2012/13: Framework [Annual Item]  The Assembly will be asked to consider and approve the recommendations to the Cabinet in respect of: - the revised Revenue Estimates for 2011/12; - the base Revenue Estimates for 2012/13; - the level of Council Tax for 2012/13; - the Capital Programme for 2012/13 to 2015/16; - the Medium Term Financial Strategy  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal All Cabinet members CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)

Cabinet: 20.3.12	Request for Purchase of Council Land for Place of Worship	Internal	Circulation of draft report	Jeremy Grint, Divisional Director of
	The Cabinet will be asked to consider proposals by the Gurdwara Association to purchase a piece of land adjacent to their premises in the currently vacant King William Street Quarter development to extend an existing Place of Worship and to provide community facilities  • Wards Directly Affected: Abbey • Additional documents to be considered alongside report: None.	Cabinet Member: Crime Justice and Communities  Ward Members Abbey Thames		Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 20.3.12	Land Swap with Havering Council / Disposal of Land at Bridport Avenue: Community  The Cabinet will be asked to consider proposals to approve the exchange of land owned by Barking and Dagenham Council but located within Havering Council's boundary with land owned by Havering Council which is located within this Borough's boundary  • Wards Directly Affected: Eastbrook • Additional documents to be considered alongside report: None.	Internal  Cabinet Members: Finance and Education Culture Leisure and Sport  Ward Members: Eastbrook  External  Havering Council	Circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)

Cabinet: 20.3.12	Budget Monitoring 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education  CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 20.3.12	Debt Management and Quarterly Write Off Report  In line with the Council's financial rules the Cabinet will be presented with a quarterly report on Council debt write offs  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education	Circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 20.3.12	Expansion of St Joseph's Catholic Primary School (Dagenham): Community  The Cabinet will be asked to consider proposals for the expansion of St Joseph's Catholic Primary School Dagenham to move from one and a half forms of entry to two forms of entry in Reception Year from the start of the Spring Term 2012  • Wards Directly Affected: Heath • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education  External The School Governing Body Parents Carers and Guardians	Circulation of draft report and meetings	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)

Cabinet: 20.3.12	Re tendering of Five Children's Centre Day Nurseries  The Cabinet will be asked to approve the re-tendering of five Children's Centre Day Nurseries – Eastbury, Ford Road, Furze, Leys and Wellgate  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Children and Adult Services  Ward Members: Chadwell Heath Eastbury Village Whalebone	Circulation of the draft report	Christine Pryor, Divisional Director Targeted Support (Tel: 020 8227 5552) (christine.pryor@l bbd.gov.uk)
Cabinet: 20.3.12	Affordable Housing Development -Cultural Industries Quarter, Barking: Community  The Cabinet will be asked to consider proposals for the potential delivery of affordable rented housing in partnership with Bouygues UK and AVIVA  • Wards Directly Affected: Gascoigne • Additional documents to be considered alongside report: None.	Internal  Cabinet Members: Housing Regeneration  Ward Members: Gascoigne	Circulation of draft report	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)
Cabinet: 20.3.12	Housing Policy - Management Transfers, Successions and Concessionary Offers : Community  The Cabinet will be asked to consider revised policy proposals in respect of Management transfers and Successions  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Housing External Council Tenants	Meetings and circulation of draft report	Maureen McEleney, Divisional Director of Housing & Neighbourhoods (Tel: 020 8227 3738) (maureen.mcelen ey@lbbd.gov.uk)

Cabinet: 20.3.12	Housing Revenue Account (HRA) Business Plan: Community  The Cabinet will be asked to consider proposals relating to the HRA Business Plan and Investment Programme to be adopted under the new HRA self financing regime from 1 April 2012  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Housing Regeneration  External Tenant and Resident Forums	Circulation of draft report	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)
Cabinet: 20.3.12	Housing Strategy 2012-2017: Community  The Cabinet will be asked to recommend the Housing Strategy 2012-2017 to the Assembly for approval  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Members: Housing Regeneration  External Residents Tenant and Resident forums	Circulation of draft reports Meetings	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)
Cabinet: 20.3.12	Calendar of Meetings [Annual Item]  The Cabinet will be asked to agree the principles around the drawing up of the Calendar of Meetings for the 2012/13 Municipal Year  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Leader	Circulation of draft report	Tasnim Shawkat, Divisional Director of Legal & Democratic Services (Tel: 020 8227 2114) (tasnim.shawkat @lbbd.gov.uk)

Cabinet: 20.3.12	Housing and Environmental Services - Localities Management  The Cabinet will be asked to consider proposals for the introduction of Locality Management  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Housing  External Tenants and Leaseholders	Circulation of draft report Meetings and forums	Maureen McEleney, Divisional Director of Housing & Neighbourhoods (Tel: 020 8227 3738) (maureen.mcelen ey@lbbd.gov.uk)
Cabinet: 20.3.12	Proposed Extension of the Shared Civil Contingencies Service to Havering: Financial  The Cabinet will be asked to consider proposals to extend the Joint Service Civil Contingencies between Barking and Dagenham and Waltham Forest to include Havering  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment Finance and Education  External London Boroughs of Havering and Waltham Forest	Circulation of draft report and meetings	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 20.3.12	Framework Contract for the Provision of Independent Travel Training Services  The Cabinet will be asked to consider proposals for Barking and Dagenham Council to be named as lead authority in the joint procurement of the Independent Travel Training Service in partnership with Havering Redbridge Waltham Forest and Tower Hamlets  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Children and Adult Services	Circulation of draft report	Meena Kishinani, Divisional Director of Commissioning and Safeguarding (Tel: 020 8227 2786) (meena.kishinani @lbbd.gov.uk)

Cabinet: 20.3.12	Transitions Strategy for Disabled Young People 2012 - 2015  The Cabinet will be asked to consider proposals to support disabled young people and their families through the transition from adolescence to adulthood enabling young adults to lead fulfilling and integrated lives  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Members: Children and Adult Services  External  Representatives of Young Disabled People and their Family Carers The Prospects (Connections) Service The Foundation for People with a Learning Disability Trinity School	Circulation of draft report and consultation events in the Community	Karen Ahmed, Divisional Director of Adult Commissioning (Tel: 020 8227 2331) (karen.ahmed@lb bd.gov.uk)
Cabinet: 20.3.12	Retendering of the Leasehold Insurance Contract 2012-2015: Financial  The Cabinet will be asked to consider proposals to retender the contract for managing the Council's Leasehold Insurance Programme  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Members: Finance and Education Housing	Circulation of draft report	Ken Jones, Divisional Director Housing Strategy (Tel: 020 8227 5703) (ken.jones@lbbd. gov.uk)
Cabinet: 20.3.12	Amalgamation of Paired Infant and Junior Schools: Community  The Cabinet will be asked to consider proposals for the amalgamation of paired infant and junior schools  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education  External Governors and Staff of Schools Parents Carers and Guardians	Circulation of draft report and meetings	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)

Cabinet: 20.3.12	Planning for Religious Meeting Places (Amendment to Planning Advice Note 4): Community  The Cabinet will be asked to approve the amendments to the Planning for Religious Meeting Places (PAN 4) guidance document  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Regeneration  Development Control Board Members	Circulation of draft report and meetings	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 20.3.12	Adoption of Council Green Travel Strategy  The Cabinet will be asked to consider proposals to adopt a Green Travel Strategy  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Environment CMT	Circulation of draft report	Jeremy Grint, Divisional Director of Regeneration and Economic Development (Tel: 020 8227 2443) (jeremy.grint@lbb d.gov.uk)
Cabinet: 20.3.12	Schools' Capital Programme - Basic Need Allocation (Phase 2): Financial  The Cabinet will be asked to agree proposals to allocate the Basic Need Allocation to specific projects  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education  External Schools	Circulation of draft report and meetings	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)

Cabinet: 20.3.12	Establishing Sports Facilities at Barking Abbey School : Community  The Cabinet will be asked to consider proposals for a play football and basketball/netball facilities at Barking Abbey School  • Wards Directly Affected: Longbridge • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education	Circulation of draft report	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)
Cabinet: 20.3.12	Parking Policy: Community  The Cabinet will be asked to approve a number of policies and procedures as part of an overall Parking Policy for the Borough  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal: Cabinet Member: Environment Corporate Management Team	Meetings and circulation of draft report	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbb d.gov.uk)
Cabinet: 20.3.12	Pay Policy Statement : Community  The Cabinet will be asked to recommend the Assembly to approve and publish the Council's Pay Policy Statement for 2012/13, in line with the requirements of the Localism Act 2011  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: Pay Policy Statement	Internal:  Cabinet Members: Leader; Customer Services and HR  JNC Salaries and Conditions Panel CMT Trade Unions	Meetings and circulation of draft report	Martin Rayson, Divisional Director, Human Resources & Organisational Development (Tel: 020 8227 3113) (martin.rayson@l bbd.gov.uk)

Cabinet: 20.3.12	Review of Recyclable and Glass Household Waste Collection Arrangements: Community  The cabinet will be asked to consider proposals to introduce 240 litre wheeled bins for dry recyclable items on a fortnightly collection and to stop blue box glass collection, as part of the budget savings for 2012/13  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal: Cabinet Member: Environment CMT	Meetings and circulation of draft report	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbb d.gov.uk)
Cabinet: 20.3.12	Review of Licensing Policy: Community  The Cabinet will be asked to recommend the Assembly to adopt a revised Licensing policy for the Borough  Wards Directly Affected: All Wards Additional documents to be considered alongside report: None.	Internal  Cabinet Member Crime Justice and Communities  Licensing and Regulatory Board  CMT  External  Community Groups and the Licensed Trade Statutory Consultees	Meetings and circulation of draft report	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbb d.gov.uk)

Assembly: 28.3.12	Housing Strategy 2012-2017 : Community	Internal	Circulation of draft reports	Ken Jones, Divisional
	The Assembly will be asked to approve the Housing Strategy 2012-2017	Cabinet Members: Housing Regeneration	Meetings	Director Housing Strategy (Tel: 020 8227
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report: None.</li> </ul>	External  Residents Tenant and Resident forums		5703) (ken.jones@lbbd. gov.uk)
Assembly: 28.3.12	Pay Policy Statement: Community  The Assembly will be recommended to approve and publish the Council's Pay Policy Statement for 2012/13, in line with the requirements of the Localism Act 2011  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: Pay Policy Statement	Internal:  Cabinet Members: Leader; Customer Services and HR  JNC Salaries and Conditions Panel CMT Trade Unions	Meetings and circulation of draft report	Martin Rayson, Divisional Director, Human Resources & Organisational Development (Tel: 020 8227 3113) (martin.rayson@l bbd.gov.uk)
Assembly: 28.3.12	Review of Licensing Policy: Community  The Assembly will be asked to approve and adopt the revised Licensing Policy for the Borough  Wards Directly Affected: All Wards  Additional documents to be considered alongside report: None.	Internal  Cabinet Member Crime Justice and Communities  Licensing and Regulatory Board  CMT  External  Community Groups and the Licensed Trade Statutory Consultees	Meetings and circulation of draft report	Robin Payne, Divisional Director of Environment (Tel: 020 8227 5660) (robin.payne@lbb d.gov.uk)

Cabinet: 24.4.12	Budget Monitoring 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education  CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 24.4.12	Modernisation of Cashiering Services: Financial  The Cabinet will be asked to consider proposals to close the cashiers office at Barking Learning Centre (BLC) as part of the modernisation of cashiers  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education Staff  External Residents	Meetings Briefings and circulation of questionnaires	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 24.4.12	Term Contract for Maintenance, Repair and Minor Works on Security and Protection Systems 2012 to 2015/16/17: Financial  The Cabinet will be asked to consider proposals to enter into a procurement exercise for the award of a new term contract for maintenance repair and installation of security and protection systems over a three year period with an option to extend  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education	Meetings and circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)

Cabinet: 24.4.12	Property Asset Management Plan 2012/13 Update  The Cabinet will be asked to consider proposals to adopt the Property Asset Management Plan  • Wards Directly Affected: All Wards  • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education	Circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 24.4.12	Carbon Management Plan  The Cabinet will be asked to consider proposals to adopt the Carbon Management Plan.  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Environment	Circulation of drat report and meetings.	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Cabinet: 24.4.12	Performance House 2011/12 - October to December 2011 (Quarter 3)  The cabinet will be presented with the corporate performance information for the third quarter of 2011/12  • Wards Directly Affected: Not Applicable • Additional documents to be considered alongside report: None.	Internal: Cabinet Member: Leader's Portfolio Corporate Management Team	Circulation of draft report	Heather Wills, Divisional Director, Corporate Policy & Public Affairs (Tel: 020 8227 2786) (heather.wills@lb bd.gov.uk)

Cabinet: 24.4.12	Private Sector Rented Accommodation Scrutiny	Cabinet Member:	Circulation of draft report and meetings	Tasnim Shawkat, Divisional Director of Legal & Democratic
	The Cabinet will be asked to recommend the Living and Working Select Committees proposals relating to private sector rented accommodation to Assembly for adoption	Housing  External		Services (Tel: 020 8227 2114)
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report: None.</li> </ul>	Private Sector Landlords Tenants		(tasnim.shawkat @lbbd.gov.uk)
Cabinet: 24.4.12	Re-tender of the Young Peoples' Specialist Substance Misuse Service Subwize : Community	Internal	Circulation of draft report	Glynis Rogers, Divisional
	The Cabinet will be asked to consider proposals to retender the Young Persons' Specialist Substance Misuse Service	Cabinet Members: Crime Justice and Communities Children and Adult Services Health		Director of Community Safety and Neighbourhood Services (Tel: 020 8227
	<ul> <li>Wards Directly Affected: All Wards</li> <li>Additional documents to be considered alongside report: None.</li> </ul>	External  NHS ONEL  Metropolitan Police Service		2827) (glynis.rogers@lb bd.gov.uk)

Cabinet: 24.4.12	Procurement and Award of Term Contract for Building Maintenance in Non Domestic Properties from 2012 - 2015/6/7: Financial  The Cabinet will be asked to consider proposals to enter into a procurement exercise for the award of a new term contract for day to day reactive repairs and minor works in relation to Building Maintenance in non-domestic properties over a three year term with an option to extend the contract for a further two one yearly extensions subject to satisfactory performance of the appointed contractor  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education	Circulation of draft report and meetings	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)
Assembly: 16.5.12	Private Sector Rented Accommodation Scrutiny  The Assembly will be asked to adopt the Living and Working Select Committees recommendations relating to private sector rented accommodation  Wards Directly Affected: All Wards  Additional documents to be considered alongside report: None.	Internal Cabinet Member: Housing External Private Sector Landlords Tenants	Circulation of draft report and meetings	Tasnim Shawkat, Divisional Director of Legal & Democratic Services (Tel: 020 8227 2114) (tasnim.shawkat @lbbd.gov.uk)

Cabinet: 22.5.12	Revenue and Capital Provisional Outturn 2011/12: Financial  The Cabinet will be asked to consider the projected position of the Council's revenue and capital budgets for 2010/11 and if necessary consider proposals for in year adjustments aimed at achieving a balanced budget position at the year end  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education  CMT	Circulation of draft report and meetings	Jonathan Bunt, Divisional Director of Finance (Tel: 020 8724 8427) (jonathan.bunt@l bbd.gov.uk)
Cabinet: 12.6.12	Transfer of Land to 66 Hulse Avenue  The Cabinet will be asked to consider proposals to transfer a piece of land to 66 Hulse Avenue for parking which was lost due to the closure of Hulse Avenue  Wards Directly Affected: Longbridge Additional documents to be considered alongside report: None.	Internal  Cabinet Member: Finance and Education  Ward members: Longbridge  CMT	Circulation of draft report	Jane Hargreaves, Divisional Director of Education (Tel: 020 8227 2686) (jane.hargreaves @lbbd.gov.uk)
Cabinet: 12.6.12	Debt Management and Write Off Quarterly Report  In line with the Council's financial rules the Cabinet will be presented with a quarterly report on Council debt write offs  • Wards Directly Affected: All Wards • Additional documents to be considered alongside report: None.	Internal Cabinet Member: Finance and Education	Circulation of draft report	Sue Lees, Divisional Director of Asset Management & Capital Delivery (Tel: 020 8227 3300) (sue.lees@lbbd.g ov.uk)

Cabinet:	Remodelling Home Care Services in Line with the	Internal	Circulation of draft	Karen Ahmed,
12.6.12	Principles of Personalisation		report and	Divisional
		Cabinet Member	questionnaires to	Director of Adult
	Cabinet will be asked to consider a review of the way care	Children and Adult Services	current and potential	Commissioning
	and support is provided to people in their own homes in		future service users	(Tel: 020 8227
	line with Personalisation and agree to the tendering of	External		2331)
	home care and support through a framework agreement			(karen.ahmed@lb
	from October 2012	Current and potential future		bd.gov.uk)
		service users		
		Providers		
	Wards Directly Affected: Not Applicable	Practitioners		
	Additional documents to be considered alongside			
	report: None.			